

Narayana Medical College

Student code of conduct

Narayana Medical College is established to develop high-quality value-based medical professionals with international standards comprising of competency and compassion.

The code of student conduct is prepared to nurture the mission of the college to encourage the value-based, student-centric, community-oriented, flexible medical education with continuous evaluation. Narayana Medical College ensures that the student would achieve, sustain and further enhance quality medical education by providing access with thrust on quality, involving all the stakeholders.

The faculty would ensure that the student shall practice these values. The administration would monitor the implementation of the rules and regulations. The administration and faculty are vigilant to ensure that the code of conduct is strictly followed so that the student's behaviour will align with that of the institute.

The Students conduct, and behaviour Code shall apply to all the students (studying undergraduate, postgraduate and super speciality courses) studying at Narayana Medical College, including those who are participating in the academic programmes, activities or events organized by the college. It is the responsibility and duty of every student to become acquainted with all the provisions of the Code.

All the Students are directed to strictly adhere to this Code of conduct as a pre-condition of their admission to the college. The code of conduct and behaviour would be binding on and enforceable against them.

Student Responsibilities:

Students studying at Narayana Medical College are responsible

- i) To read, understand and agree to this code and must give an undertaking agreeing on adherence to this Code and its amendments brought from time to time.
- ii) To behave and conduct themselves in the college campus, hostels and premises in a dignified and courteous manner and show due respect to their seniors, administrative authorities, employees and elders.
- iii) To follow decent and formal dressing manners. No skin revealing or ragged torn clothing are allowed. All students should wear clean and appropriate attire. Students (boys) should attend wearing casual pants (with the shirt neatly tucked in) with polished leather shoes. Avoid any other dress and footwear. Students (girls) should wear sarees OR churidars with dupatta. All students must wear a white apron while on campus.
- iv) To maintain and uphold the tradition of a vibrant academic, intellectual, cultural and social atmosphere in the campus and not to indulge in any disruptive activity inconsistent with the Narayana Medical College regulations.
- v) To access all learning and educational facilities and able to improve the quality of education, prosper academically and develop scientific research temper through the utilization of these facilities.
- vi) To strive and maintain work attitudes and habits.
- vii) To respect the laws of the land, behave in a responsible manner upholding the dignity of the profession by respecting the fellow citizens.
- viii) To recognise the traditional, cultural beliefs and traditions and adhering to social values of India.
- ix) To be vigilant and report any violation of this Code to the respective faculty or administrative authorities.
- X) To appraise the parents/guardians regarding the existing code of conduct enforced by the college authorities. The parents/guardians are expected to understand the importance of the discipline of the college and cooperate with the administration in the enforcement of the code of conduct for the betterment of their wards.

Behaviour & Conduct of the Student

A. General

- i) The students must participate in all the academic activities, National Health Days, Guest lectures and other educational programs organised by the institute. Non-participation is a serious offence.
- ii) Students should not participate in cheating or plagiarising their work or the work of others.
- iii) Students should be honest in all academic activities and with all staff and co-students.
- iv) Students should express themselves without the use of disrespectful language or offensive gestures.
- v) All the students should participate in positive group activities and should avoid involving in any swarming, bullying, intimidating or harassing of staff or students.
- vi) Students should behave respectfully by not participating in teasing and mocking.
- vii) Students should avoid wearing clothing with inappropriate messages (i.e., profane language, cultural or sensual references, references to alcohol/illegal drugs or gang-related).
- viii) Respect and follow the guidance offered by all faculty of the College.
- ix) Respect the safety of others by not bringing real or imitation Weapons to College or the hostel/campus.
- x) Respect the personal property of others and hostel properties handed over to them.
- xi) Upkeeping the property of the institute and not indulging in smuggling the writing desks, furniture and walls.
- xii) Girl students should not go out of the Medical College campus after 7.00pm. Regular biometric attendance in the hostel is compulsory at 9.00pm.
- xiii) Students must take permission from the warden when they are going out during weekends and holidays in the prescribed form.

- xiv) Hostellers in case of any change in contact telephone numbers should inform the concerned authorities including the hostel warden.
- xv) Students who are irregular in attendance will not be eligible for hostel room allotment.
- xvi) Day-scholars should avoid visiting the hostels.
- xvii) Hostel students must park their two-wheelers only at the allotted parking areas and not on the hostel premises. Two-wheelers are not allowed for first years students.

B. In College Campus:

- i) Students should spend their leisure time either in the Library/Reading Room or at the sports arena. They should avoid wondering in the college campus, verandas, and roads, causing inconvenience to routine work.
- ii) Students should wear their identity cards and can show them when required. Every student must wear the Photo Identity Card issued by the College. No student shall be allowed inside the campus without the identity Card.
- iii) Students should avoid possession/consumption of chewing gum, narcotic drugs, tobacco, alcohol and other intoxicating substances. These substances are strictly prohibited in the Campus and hostels. Any violation of the rules invites immediate expulsion.
- iv) Students should desist indulging in anti-institutional, anti-national, antisocial, communal, immoral or political activities.
- v) Students should not organise, attend or participate in any event or agitation sponsored by politically-based organisations. Any unauthorized notices, pamphlets, leaflets etc distribution or pasting on the walls within the Campus or hostel will invite expulsion from the campus and/ college. Possession or distribution or exhibition of ant obscene material is prohibited.
- vi) Students should restrain defacement, disfigurement, damage or destruction or any loss to public, private or College property.

- vii) Students should not collect money either by request or by coercion from others including co-students, seniors, staff or patients.
- ix) Narayana Medical College is a temple of learning and an exclusive academic zone, students should not participate in any form of strike, procession or agitation including slogan shouting, dharna, gherao, burning in effigy or indulge in anything which is considered against the rules and regulations.
- x) Students should inculcate the habit of disposing of the trash in the dust bins located at various places on the campus. Any student if found littering is liable for punishment.
- xi) Students should not undertake any independent Educational tours or Industrial visits without the prior approval and permission of the Dean. Faculty member(s) should accompany such permitted educational tours. Parents/ Guardian should sign an undertaking for such visits.
- xii) Students are discouraged from **coming to the College in their own vehicles**. All such vehicles should be parked in the parking space only. Rash or negligent driving, riding in noisy two-wheelers, riding with more than one pillion riders in the College premises is not allowed. College authorities will notify any accident case occurring in the campus, and a medico-legal case will be registered. Students should note that in case of any violation of traffic rules within the college, including rash driving, the security personnel will confiscate their vehicles.
- xiii) Students should not wear or carry any item of expensive jewellery/ articles nor should bring/ keep excess money nor costly electronic gadgets. The College management/ administration is not responsible for any theft/ loss of such valuable items/ money.
- xiv) Any conduct which leads to lowering of the esteem of the College is prohibited.

C. Outside the College Campus

Any complaint of misbehaviour, violence, antisocial unethical and immoral activities of the students will be dealt with by State and Central laws that are in force. The College will not take any responsibility for any criminal, and non-criminal act carried outside the campus by the students.

D. Academics

- i) The student should attend classes regularly on time with appropriate requisite material
- ii) Students should avoid behaviours which interfere with the safe learning environment.
- iii) All the students shall maintain discipline during all the academic activities of the college.
- iv) No student is allowed to enter or leave the classroom when the session is in progress without the permission of the teacher.
- v) Students should inculcate the habit of demonstrating respect for all staff and students.
- vi) Students should keep the classrooms neat.
- vii) Students are liable for punishment for indulging in malpractice during the assessments/ internal examination / University Examination.
- viii) Students, who indulge in malpractice in any examination or assessments with small paper bits/textbooks/examination notes
/electronic gadgets, including Cell Phones, will invite punishment as per the prescribed University norms.
- ix) Students are advised to use the campus wifi Internet connection for the academic purpose only.
- x) Students are responsible for library books issued on loan. They will have to bear the fine or replace the damaged books.
- xi) Students are prohibited from Interfering or tampering any of the office records of the college. It is a serious crime and will result in suspension / rustication.

- xii) Students should attend the class in decent and presentable attire.
Dressing of students should be formal. They have to wear overcoat when they are within the college premises. Male students should wear a shirt and full pants (Neat haircut with beard shaved). Female students should wear salwar kameez/churidar with dupatta / full sari. Collar less T-Shirts, Sleeveless T-Shirts are strictly forbidden. The student shall not wear clothing with inappropriate messages (i.e., profane language, racial or sexual references, references to alcohol/illegal drugs or gang-related. Any student wearing a dress in an inappropriate way which degrades the dignity and decorum, will not be permitted to enter the college campus.
- xiii) Students should maintain a minimum of 75% attendance for theory and practical (including clinical postings) classes. Anyone who fails to achieve 75% attendance shall not be permitted to appear for the University examinations. Students should note that any unauthorized absence is liable for fine and punishment. They should maintain punctuality for theory lectures, laboratories and clinical teaching and training sessions.
- xiv) Attending internal assessment examinations is mandatory, and no leave / *unauthorised* absence is permissible.
- xv) Students should maintain consistent academic progress and conduct, which are prerequisites to appear for university examinations.
- xvi) A student can avail leave only with prior sanction from the concerned HOD / Dean. When absent for unforeseen / inevitable reasons, the student should produce leave application on returning from leave to the HOD / *Dean*.
- xvii) Students should avoid the use of mobile telephone inside the Campus
- xviii) Transfer /Adjustment of fee from one institution to another Institution is not permitted by the management. Students dismissed on disciplinary grounds will forfeit their entire Fees.

E. College Disciplinary Procedure

The disciplinary procedure is monitored and scrutinized by the College Disciplinary Committee. The Dean may initiate the procedure if he/she believes that a student has breached the disciplinary code. The complainant shall refer the matter to the Dean as soon as the occurrence of the alleged breach, naming the students concerned and giving details of the alleged breach.