

PROSPECTUS

**FOR ADMISSION TO
PG MEDICAL DEGREE AND DIPLOMA COURSES FOR
THE ACADEMIC YEAR
2014-15**



**Dr. NTR UNIVERSITY OF HEALTH SCIENCES,
ANDHRA PRADESH,
VIJAYAWADA - 520 008.**

Dr. NTR UNIVERSITY OF HEALTH SCIENCES::AP::VIJAYAWADA-520 008

**PG MEDICAL DEGREE AND DIPLOMA COURSES FOR THE
ACADEMIC YEAR 2014-15**

IMPORTANT DATES TO REMEMBER AT A GLANCE

- 1 Availability of online Application : **From 18.01.2014 (Saturday) 01.00 PM To 28-01-2014 (Tuesday) 05.00PM**
<http://www.dntruhs.org>
- 2 Last date for submission of Printout of filled-in application : **31.01.2014 (Friday) upto 05-00PM**
- 3 Address for sending filled in application : To:
The Convener,
PG Admissions Committee,
Dr. NTR University of Health Sciences,
Gunadala,
Vijayawada-520008.
- 4 Cut off date for completion of Service/ internship : **31- 03- 2014**
- 5 Availability of Hall Tickets for download : **From: 25-02-2014 (Tuesday) 10.00 AM to 28.02.2014 (Friday) 05.00 PM**
<http://www.dntruhs.org>
- 6 Date and Time of Entrance Test : **On 02-03-2014 (SUNDAY) from 10.00 AM to 1.00 PM**
- 7 Release of Answer Key : **03-03-2014**
- 8 Last date for submitting objections on key through E-Mail : **04-03-2014 - 5 PM**
uhsetss@gmail.com
- 9 Display of corrected answers : **15-03-2014**
- 10 Release of results and display of Merit list : **16-03-2014**
- 11 Display of scanned image of candidates OMR Answer sheet Website : **16-03-2014**
<http://www.dntruhs.org>
- 12 Deadline for report of discrepancies in self evaluation of OMR sheets, if any : **18-03-2014**
- 13 Verification of discrepancies in evaluation : **20-03-2014**
- 14 Date of Commencement of 1st Counseling : Date will be notified later
- 15 Commencement of Classes : 02.05.2014
- 16 Closure of admission : 31.05.2014

Dr. NTR UNIVERSITY OF HEALTH SCIENCES: ANDHRA PRADESH VIJAYAWADA - 520 008

Prospectus for admission to "Post Graduate Medical Degree and Diploma Courses
for the academic year 2014-15

REGULATIONS:

The following are the Regulations for admission to Post Graduate Medical Courses for the academic year 2014-15 and shall apply to all the Medical Colleges in A.P. affiliated to Dr. NTR University of Health Sciences.

1. NUMBER OF SEATS:

- 1.1 The number of seats available (PG Medical Seats in Government Medical Colleges and Competent Authority quota seats in Unaided Non Minority Private Medical Colleges) in Postgraduate Degree and Diploma courses in each Medical College are to be in accordance with orders of Government of Andhra Pradesh. The particulars of seats available for the academic year 2013-14 in various colleges are given as Annexure for information of the candidates. The status of recognition of PG Medical Degree and Diploma courses is available at www.mciindia.org. The seats for the year 2014-15 available will be displayed in the University and in the University Website three days before the date of counseling.
- 1.2 The admission into the colleges is subject to the permission by the Government of India / Medical council of India.
- 1.3 In case any new PG Medical seats are permitted by Government of India / affiliated to the University for the Academic Year 2014-15, those seats also will be filled up. NO FURTHER NOTIFICATION WILL BE ISSUED.

2. DATE OF ENTRANCE TEST:

The Entrance Test will be conducted **on 02-03-2014 (Sunday) from 10.00 A.M. to 1.00 P.M.**

3. ELIGIBILITY:

- 3.1 The candidate shall be an Indian National/ Person of Indian Origin (PIO)/Citizen of Indian origin card holders. Candidates who satisfy the local or Non-local status as per G.O.P.No.646 Education (W) Department, Dated 10-7-1979 only are eligible to appear for PG Medical Entrance Test. The Procedure indicated in the above G.O. P. for selection of candidates as amended in G.O.Ms.No. 42, Higher Education (EC2) Dept., dated 18-05-2009 shall be followed.
- 3.2 Must have studied MBBS in any one of the affiliated Medical Colleges of the University or in any Medical College recognized by the Medical Council of India.
- 3.3 Should have completed internship on or before **31-03-2014**.
- 3.4 In case of service candidates, Service rendered shall be calculated as on 31-03-2014.
- 3.5 Must have registered with Medical Council and subject to the fulfillment of the conditions stipulated in Regulations 4 & 5.
- 3.6 Candidates who are already studying P.G. Degree or Diploma course shall not be permitted to appear for Entrance Test unless they discontinue the course by remitting the bond amount and stipend drawn upto that date before submitting the application form. Such candidates shall have to submit a certificate issued by the Head of the Institution to that effect alongwith the application form in the proforma appended as Annexure-II.

WARNING: If a candidate is found to have submitted false information or concealed any relevant information regarding this matter, such a candidate is liable to be disqualified for admission and in case already admitted the admission will be cancelled. Further disciplinary action will be taken by the University against him/her.

4. RESERVATION IN FAVOUR OF THE LOCAL CANDIDATES

- 4.1 Admission to 85% of the seats shall be reserved in favour of the local candidates in relation to the local area as provided in A.P. Educational Institutions (Regulation of Admission) order, 1974 for Non- State-Wide courses as given in Annexure-III of GO (P) No. 646, Edu. (W1) Department, dt. 10-7-1979.

4.2 STATE-WIDE COURSES:

The courses at Siddhartha Medical College, Vijayawada and MD (RT) at Osmania Medical College, Hyderabad are State-Wide courses and admission to the courses shall be regulated as per the provisions in the A.P. Educational Institutions (Regulation of Admission) Order, 1974 for State-Wide courses as given in Annexure-IV of GO (P) No. 646, Edu. (W1) Department, dt.10-7-1979.

4.3 LOCAL AREA :

- 4.3.1 The part of the State comprising the Districts of Srikakulam, Vizianagaram, Visakhapatnam, East Godavari, West Godavari, Krishna, Guntur and Prakasam shall be regarded as the local area for the purposes of admission to the Andhra University, *(Nagarjuna University) and to any other education institution (other than a State-wide University or State-wide Educational Institution) which is subject to the control of the State Government and is situated in that part.
- 4.3.2 The part of the State comprising the Districts of Adilabad, Hyderabad, Rangareddy, Karimnagar, Khammam, Mahaboobnagar, Medak, Nalgonda, Nizamabad and Warangal shall be regarded as local area for the purposes of admission to the Osmania University, *(the Kakatiya University) and to any other educational institution (other than a State-wide University or State-wide Educational Institution) which is subject to the control of the State Government and is situated in that part.
- 4.3.3 The part of the State comprising the Districts of Ananthapur, Cuddapah, Kurnool, Chittoor and Nellore shall be regarded as local area for the purposes of admission to Sri Venkateswara University and to any other educational institution (other than a State-wide University or State-wide Educational Institution) which is subject to the control of the State Government and is situated in that part.

4.4 LOCAL CANDIDATES:

- 4.4.1 A candidate for admission shall be regarded as local candidate in relation to a local area.
 - i) If he/she studied in an Educational Institution or Educational Institutions in such local area for a period of not less than 4 consecutive academic years ending with the academic year in which he/she appeared or as the case may be first appeared in relevant qualifying examination.
 - or
 - ii) Where during the whole or any part of the 4 consecutive academic years ending with the academic year in which he/she appeared or as the case may be first appeared for the relevant qualifying examination, he/she has not studied in Educational Institutions, if he/she had resided in that local area for a period of not less than 4 years immediately preceding the date of commencement of the relevant qualifying examination, in which he/she appeared or as the case may be first appeared.
- 4.4.2 A candidate for admission to any course of study who is not regarded as a local candidate under sub-regulation (4.4.1) above in relation to any local area shall
 - i) If he/she has studied in educational institutions in the State for a period of not less than 7 consecutive academic years ending with academic year in which he/she appeared or as the case may be first appeared for the relevant qualifying examination be regarded as local candidate in relation to;
 - a) Such local area where he/she has studied for the maximum period out of the said period of 7 years.
 - b) Where the period of his/her study in two or more local areas are equal, such local area where he/she has last studied in such equal periods
 - or
 - ii) If during the whole or any part of the seven consecutive academic years ending with academic year in which he/she appeared or as the case may be first appeared for relevant qualifying examination, he/she has not studied in the educational institution in any local area, but he/she has resided in the State during the whole of the said period of 7 years be regarded as a local candidate in relation to
 - a) Such local area where he/she has resided for the maximum period out of the said period of 7 years. (or)
 - b) Where the period of his/her residence in two or more local areas are equal, such local area where he/she has resided last in such equal periods.

EXPLANATION : (for purpose of this sub-regulation)

- i) "Educational Institution" means a University or any Educational Institution recognised by the State Government, a University or any other Competent Authority.
- ii) "Relevant qualifying examination in relation to admission to any course of study" means the examination, a pass in which is the minimum educational qualification for admission to such course of study.

NOTE: The relevant qualifying examination for admission to Postgraduate courses is MBBS examination. The question whether the candidate is a local candidate or not will be determined with reference to his/her first appearance in the Part II of Final MBBS examination.

- iii) a) In reckoning the consecutive academic years during which a candidate has studied any period of interruption of his/her study by reasons of his/her failure to pass any examination and any period of his/her study in a statewide University or a Statewide Educational Institution shall be disregarded.
- b) The status of candidates who passed MBBS from Siddhartha Medical College will be decided basing on their study period prior to their admission into MBBS course at Siddhartha Medical College for arriving at the local and non-local status, since it is a Statewide Institution.
- iv) The question whether any candidate for admission to any course of study has resided in any local area shall be determined with reference to the places where the candidate actually resided and not with reference to the residence of his/her parent or guardian.

4.5 While determining under sub-regulation (4.1) the number of seats to be reserved in favour of local candidates, any fraction of seat shall be counted as one, provided that there shall be one unreserved seat.

4.6 If a local candidate in respect of a local area is not available to fill any seats reserved or allocated in favour of local candidate in respect of that local area such seats shall be filled in as if it had not been reserved.

4.7 The applicant who claims to be local candidate with reference to sub-regulation 4.4.1 (i) or 4.4.2 (i) shall produce in the form of study certificate/certificates issued by the Head of the Educational Institution / Institutions concerned indicating the details of the year or years in which the candidate has studied in educational institution in such local area for a period of not less than 4/7 consecutive academic years ending with the academic year in which he/she appeared or as the case may be first appeared for the Part-II of Final MBBS examination.

Those who did not qualify as local candidate under sub-regulation 4.4.1 (i) and 4.4.2 (i) but claim to qualify by virtue of residence shall produce a certificate issued by an officer of the Revenue Department not below the rank of Mandal Revenue Officer independent charge of Subtaluk / Mandal in the form annexed to G.O.P.No. 628, Education dt. 25-7-1974 appended to application form with necessary modification.

4.8 The following categories are eligible to apply for admission to the remaining 15% of un-reserved seats.

4.8.1 All candidates defined under sub-regulation (4.4) of Regulation-4.

4.8.2 Candidates who have resided in the state for total period of ten years excluding period of study outside the State, or either of those parents have resided in the State for a total period of ten years excluding period of employment outside the state.

4.8.3 Candidates who are children of parents who are in the employment of this State or Central Government, Public Sector Corporations, Local Bodies, Universities and other similar Quasi-Public Institutions in the State.

4.8.4 Candidates, who are spouses of those in employment of this State or Central Government, Public Sector Corporations, Local Bodies, Universities and Educational Institutions recognised by the Government or a University or other competent authority and similar other Quasi Government Institutions within the State.

4.8.5 Candidates who are employed in the State Government Undertakings, Public Sector Corporations, Local Bodies, Universities and other similar quasi-Public institutions within the State.

4.8.6 Candidates who are spouses of the local candidates as per Regulation - 4.4.

N.B.: Relevant certificates must be attached to the application in respect of their claim, in respect of residence. The certificate should be obtained from the Revenue authorities not below the rank of Mandal Revenue Officer/ Tahsildar.

5. RESERVATIONS:

- 5.1 15%, 6%, 29% seats of Post Graduate Degree and Diploma Courses are reserved for SC, ST and BC (BC-A-7%, BC-B-10%, BC-C-1%, BC-D-7% and BC-E-4%) candidates respectively, which are called vertical reservations.
- 5.1.1 Candidates claiming reservations under SC/ST/BC categories shall submit a permanent social status certificate as specified in the application form. The social status of SC/ST/BC candidates shall be subject to the scrutiny as per G.O.Ms.No.58 SW (J) Dept. Dt 12-5-97.
- 5.2 33 1/3 % and 3% seats of Post Graduate Degree and Diploma Courses shall be reserved for women and differently abled candidates respectively, which are also horizontal reservations.

Note:- The regulations of Medical Council of India shall be observed in making admissions of differently abled (Physically Handicapped) candidates, according to which the Physically Handicapped candidates with locomotory disorder of lower limbs between 50% to 70% will be considered first and if any seats are remaining unfilled, candidates with 40% to 50% will be considered.

The candidate for seeking the benefit of reservation should present him/herself before a Medical Board comprising of at least one Expert/Specialist from the speciality of Orthopaedics of State Medical Board and obtain a valid disability certificate from the Medical Board having been issued within three months prior to presenting his application for seeking admission in any medical course by claiming the benefit of reservation.

The Medical Board constituted by the University will scrutinize / verify the disability certificates and candidates claiming reservation under PH quota for confirmation of eligibility and the decision of Medical Board specially constituted for the purpose is final and binding on the candidates.

- 5.3 85% of the available seats in every course of study (subject/discipline) shall be reserved in favour of local candidates in relation to the local area. While determining 85% in favour of local candidates any fraction of seat shall be counted as one.
- 5.4 In so far as seats in State Wide Educational Institutions and MD (RT) seats available in Osmania Medical College shall be filled up in accordance with Para 6 of G.O.Ms.No.453, General Administration (SPF-P) Department, dated 03-07-1974.

5.5 Reservation for In-Service Candidates:

- 5.5.1 Admission of in-service candidates shall be limited to the percentage of seats as envisaged in G.O.Ms.No.260, HM & FW (E2) Dept.,dt.10-7-1997 and as amended from time to time by Government.
- 5.5.2 The percentage of reservation for service candidates shall be as per the orders of the Government of A.P. issued from time to time.
- 5.5.3 As per G.O.Ms.No.279, HM & FW (E2) Dept, dt.9-7-2001 "Provided that such of those in-service candidates who acquired Post Graduation Degree or Diploma either before entry into Government service or after entry into Government service shall not be considered for selection under in-service reservation quota in clinical subjects or in non-clinical subjects as the case may be for another Post Graduation Degree or Post Graduation Diploma as the case may be."

As per G.O.Ms.No.719, HM & FW (E2) Dept., dt.16-12-2003 "Deputation to in-service candidates selected under service quota, HM & FW Department shall be restricted to 3 years only, i.e., (36 months). The candidate selected to prosecute post graduate courses under in - service quota shall be sanctioned deputation for one course only in his service time. The candidate selected under in-service quota shall be permitted to take any course of his/her choice based on merit"

Definition of In-service Candidates eligible under service quota.

The in-service candidates eligible under service quota and the names of services to be considered for service quota shall be as per the orders of Govt. of A.P. vide G.O. Ms.No.260, HM&FW (E2) Department, dated 10-7-1997 and as amended in GO.Ms.No. 719, HM & FW (E2) Dept., Dt.16-12-2003 and G.O.Ms.No.100, Labour, Employment, Training and Factories (IMS) Department dt. 01-11-2008. the relevant parts of which are extracted below:

Explanation 1:

Inservice candidate means a candidate who has put in

- a) 2 years of continuous regular tribal service (or)
- b) 3 years of continuous regular rural service (or)
- c) 6 years of continuous regular service,

Note: A candidate working in tribal Area, who is found absent from duties twice or more unauthorizedly during the inspection by senior officers, shall be ineligible to be treated as in-service candidate without prejudice to the disciplinary action to be taken against him/her under the provisions of the A.P. civil services rules (CCA) Rules 1991(G.O.Ms. No. 163, HM & FW (E2), Dept., dated 01-08-2009).

Explanation 2:

- a) Tribal Service means service in tribal institutions recognised by Govt. of A.P.
 - b) Rural Service means service in Primary Health Centres, Subsidiary Health Centres, Dispensaries, Taluk Hospitals, Mobile Medical Units, Leprosy control units or the sample survey cum assessment units under Leprosy temporary Hospitalization wards situated in Taluk and Leprosy training centre at Pogiri (Ref. G.O.Ms.No.31, HM&FW (E2) Dept., dated 11-2-97) and 36 Dispensaries located in rural areas in Insurance Medical Services Department (Ref. G.O.Ms.No.100 L.E.T.&F(IMS)Dept.dt.01-11-2008.
 - c) The inservice candidates shall serve for a period of 5 (five) years, in Government service after completion of Post Graduate course and in default he / she shall compensate the Government by remitting a sum of Rs.20,00,000/- (Rupees twenty lakhs only) and refund the salary received during the study period as per G.O.Ms.No.122, HM & FW (E2) Dept., dated 13-4-2006 and amended as per G.O.Ms.No.87, HM & FW (E2) Department, dated 21-03-2007.
- N.B. i)** Candidate claiming reservation under sub-rule 5.1 shall produce a certificate of social status in the prescribed proforma appended to the application. The social status of scheduled castes, scheduled tribes and backward classes candidates shall be subject to the scrutiny as per G.O.Ms.No. 58, S.W(J) Dept, dated 12.5.1997.
- ii) a) All Candidates who are in-service seeking admission into PG Courses shall submit application forms with details of service rendered by them in the proforma appended to the application form as Annexure-IV-A.
 - b) Inservice candidates claiming reservation under sub-regulation 5.4.2 & 5.4.3 and claiming seats under service quota shall submit service certificate issued only by the concerned Directorate/Commissionerate in the prescribed form appended as Annexure IV - B (in the application form) to the selection under inservice quota.
 - iii) The seats available will be displayed in the University and University Website before the date of counseling.
 - iv) No reservation for local candidates shall be followed in respect of Statewide Courses where the number of available seats are less than 4 in each course.
 - v) Any fraction of 0.5 and above shall be counted as one, subject to regulation 4.5.

6. APPLICATIONS :

- 6.1 The on-line application form will be available on the website [http:// www.drnuhs.org](http://www.drnuhs.org) from **18.01.2014 (Saturday) to 28.01.2014 (Tuesday) 5.00 p.m.**

Note: The candidates are advised to take a print out of the prospectus / instructions to fill the application form from the website <http://ntruhs.ap.nic.in> or from www.drnuhs.org before proceeding to fill the application form.

- 6.2 The candidate should fill the online application form available in the Website with the data required-for, through internet. The online application form can be filled through any computer with internet connection (home/internet café/net center). The candidate is advised to fill the online application form after going through the prospectus by keeping all the Certificates, Scanned Photo and signature in the .jpg/.gif format separately (as shown below) (step-1) and ready to enter his/her correct data and upload the photo and signature after the payment of e-challan in any SBI branch.

- 6.2.1 1. The generation of e-challan through online after submitting the personal details and category thro download challan Link in the website (Sample Screen as shown below).


Applicant Details Download Challan

Download Challan

Click [here](#) to download challan .

2. The candidate has to pay the amount indicated in the e-challan at any branch of SBI and submit the application on the website www.drntruhs.org using the login information as communicated in the E-Mail/SMS.
3. The fee paid by the applicants is not refundable under any circumstances.
4. The system generated **Application No** is displayed for future reference.
5. If candidate is unable to view pdf document download the Adobe Reader.
6. **The candidate has to pay the fee in any SBI branch on or before 29-01-2014 using the challan before 05.00 PM**

Sample Screen shot for Challan Entry follows...



Dr.NTR UNIVERSITY OF HEALTH SCIENCES
ANDHRA PRADESH
డా॥ ఎన్.టి.ఆర్. ఆరోగ్య విజ్ఞాన విశ్వవిద్యాలయం, ఆంధ్రప్ర.

1986

Registration Form

Note: Kindly use Internet Explorer (7.0 to 9.0) or Mozilla Firefox (14 to 25) or Google Chrome (20 to 31) to fill in the Application Form.
Fill in the details and click on **Next** to proceed.
Fields marked with * are mandatory.
Values entered in Form, once submitted can not be edited.


Registration Form

Personal Information

*Course Applied For

*Application Category ☒ General ☐ In Service ☐ Intern

Birth (MM/DD/YYYY) as password(Example: 02/10/1984) to proceed for the application submission. The USER ID and password also shared through E-Mail and SMS after successful registration.



Dr.NTR UNIVERSITY OF HEALTH SCIENCES
ANDHRA PRADESH
డా॥ ఎన్.టి.ఆర్. ఆరోగ్య విజ్ఞాన విశ్వవిద్యాలయం, ఆంధ్రప్రదేశ్.

LOGIN

User Login

Application Sequence Number/User Id

Password

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Note : Bank challan information will be updated every next day 12.00 Noon for the applicants who paid the fee today. (for ex. For the candidates who paid the fee on 09/02/2014 will be updated on 10/02/2014 at 12:00 Noon.)

- 6.2.3 Applicant can also see the display of message Fields marked with “*” are compulsory. Click on OK button to proceed to fill the online form to fill the application.
- 6.2.4 The candidate will be allowed to take a copy of printout at any time, but editing / adding information is not allowed once the application is submitted.
- 6.2.5 The main application form is consisting of 5 tabs (General Information, Qualifications, Marks, Other Details, Payment Details) to collect all the required information. The sample screenshot is as below:



Dr.NTR UNIVERSITY OF HEALTH SCIENCES

ANDHRA PRADESH

డా॥ ఎన్.టి.ఆర్. ఆరోగ్య విజ్ఞాన విశ్వవిద్యాలయం, ఆంధ్రప్రదేశ్.

Application Form

Note: Kindly use Internet Explorer (7.0 to 9.0) or Mozilla Firefox (14 to 25) or Google Chrome (20 to 31) to fill in the Application Form.
Fill in the details and click on **Next** to proceed.
Fields marked with * are mandatory.
Values entered in Form, once submitted can not be edited.

1 General Information

2 Qualifications

3 Marks

4 Other Details

5 Payment Details

Personal Information

*Course Applied For

*Application Category ☒ General ☐ In Service ☐ Intern

*Applicant Name

(As in the Matriculation Certificate)

Mr.

NISHAKAR

PANDA

6.2.6 All the information filled previously for the challan generation are prepopulated on this main form and cannot be changed during this process of application fill-up. 6.2.7 **Sample Screen Shots for uploading Photo with Signature**

The applicant has to upload his/her Photo and Signature in the prescribed format by clicking on the below link on the General tab in the application form.

***Upload Your Photograph and Signature**

Please upload your photo and signature [here](#).

By clicking on the above link the following screen appears.

Upload Your Photo/Documents

Note Ensure that the images/documents you upload are in specified formats and size only as displayed in front of each 'Browse' button.

* Signature

No file selected.

Please upload your signature photo:max 80KB.

File format : (JPEG , GIF) are allowed



* Photograph

No file selected.

Please upload your recent passport size

photograph:max 80KBFile format : (JPEG , GIF)

are allowed



Version 7.01.01


- 6.2.8. Click on the browse buttons to upload the photos and signatures from local machine. Only .jpg/.gif images can be uploaded which are maximum 80kb in size each.
- 6.2.9 By clicking on browse button and selecting the file, the image is automatically displayed as File name. Click on SUBMIT button will submit the photo. Then close the upload photo and image screen to come back to the original form.
- 6.2.10 Click next to fill the remaining information on remaining tabs.
- 6.2.11 On the Payment Details tab fill the CAPACHA and Click on **I agree** Check box to give declaration. Click on SUBMIT button to submit the form, after this no information can be edited. Sample screen is displayed below.

Declaration

I declare the information provided by me is true in all respect and in case any information found to be false, my admission would stand canceled automatically.

I will pay the fees as applicable from time to time, regularly by the stipulated date.

Can't read the text? Get a new image



Type the text shown in the image above

Click on **SUBMIT** to proceed.

[? Help](#)

☒ I Agree.

Submit

- 6.3 After completing the data entry in all pages of the online application and after submitting the data through online, the candidate should take the print-out of the filled-in online application form. The candidate should note the application number and e-challan number which appears on the printout of application for future reference.

- 6.4 The candidate should paste a recent passport size photograph (identical to the photo that used for scanning) in the space provided in the print out of online application form and to be attested by a gazetted officer.

6.5 Registration Fee:

The registration fee is Rs. 1550/- for OC/BC categories and Rs.1250/- for SC/ST categories.

Verification Fee: The candidates who acquired their Under Graduate Degree outside the state or country/abroad and got their certificates registered with Medical Council of India and seeking admission into Post Graduate Medical Degree/Diploma courses under this University, shall pay a verification fee of Rs.5,000/- for degree certificates acquired abroad and Rs.1,000.- for the degrees acquired outside the state.

- 6.6 The candidate should sign at the declaration area in the print out of the online application form and also put left hand thumb impression at the space provided without fail.

6.7 LAST DATE FOR SUBMISSION OF PRINTOUT OF FILLED-IN ONLINE APPLICATION FOR REGISTRATION IS 05.00 p.m. on 31.01.2014 (Friday).

- 6.7.1 The candidate should submit the print-out of the filled-in online application alongwith the attested copies of required certificates and SBI e-challan (university copy) towards the registration fee to **The Convener, PG Admissions Committee, Dr. NTR University of Health Sciences, A.P. Vijayawada - 8** either by post or in person on or before **5.00 PM on 31.01.2014**. The candidate shall clearly superscribe on the cover the **name of the course** applied for: "PG MET-2014".

- 6.7.2 Application forms received without copies of the required Certificates, e-challan (university copy) towards Registration Fee, incomplete applications, without signing declaration applications received after last date and time will stand automatically rejected. Postal delay or loss in transit will not be condoned. Application forms of ineligible candidates will be summarily rejected.

Note: 1) The candidature of the applicant will not be considered for PG MET - 2014 unless the print-out application form is submitted to the University alongwith the requisite enclosures on or before the date. The University holds no responsibility for postal delays / Loss in Transit. The candidates can verify the status of registration of application after two days of submission of application (Hard Copy) in the University office and for eligibility by entering the Application Number and Date of Birth of the candidate in the website <http://www.drnrhuhs.org>

2) The Entrance test committee is taking every precaution to grant eligibility to all the eligible candidates who have fulfilled all Statutory Regulations to appear PGMET 2014 and registered by enclosing all the documents including payment of fees. If the candidate faces any difficulty while

submitting the online application contact No. 18002660312 for technical difficulties and for clarifications on Regulations contact No.08978900836 and 08978900570 (10 AM to 6 PM), No.0866-2450982.

3) If the candidate unable to download the hall ticket during the scheduled notified time represent **in person only** giving the particulars of name of the candidate, application No., Particulars of fee payment and nature of difficulty before **27.02.2014**. No other mode of representation will be considered. Representations received after **01.03.2014** will not be entertained. The candidates are advised to represent to the University in person for redressal of the grievance if they fulfill eligibility conditions to appear for the entrance test. Representations for alteration, category, area, will not be entertained.

7. ENTRANCE TEST:

7.1 The selection of candidates for admission is based on Common Entrance Test which consists of 200 Multiple Choice Questions (MCQs). The duration of the Test is 3 hours. The standard of the examination will be that of MBBS. The MCQs will be one best response type with four alternatives. The approximate distribution of the questions will be as follows:

Sl. No.	Subject	No. of Questions
1	Anatomy, Physiology and Bio-Chemistry	15
2	Pathology, Microbiology, Pharmacology, Forensic Medicine and SPM	35
3	Surgery & Allied Subjects	60
4	Medical & Allied Subjects	60
5	Obstetrics & Gynaecology	30
Total		200

7.1.1 As per PG Medical Regulations of Medical Council of India, the candidates who secure minimum of 50% marks (for SC/ST/BC Candidates 40% marks) in the Entrance Test are only eligible for admission.

7.1.2 Admission will be only for candidates, both in-service and non-service who qualify in **PGMET**.

7.2 The Entrance Test will be conducted on 02.03.2014 (Sunday) from 10.00 AM to 1.00 PM at the following places: **

Sl. No.	Name of the Test Centre Area
1	Hyderabad.
2	Secunderabad
3	Warangal
4	Visakhapatnam
5	Kakinada
6	Guntur
7	Tirupati.
8	Kurnool.
9	Vijayawada

**** The details of test centre such as name and venue of the test centre will be given in the Hall Ticket.**

The Entrance Test shall be conducted at the centers notified by the University. The Test center shall be allotted by the University as per the candidate's option and as per the availability. The Hall Ticket will contain the Name of the allotted Test center. The University reserves the right to allot a candidates to any one of the Test centers.

7.3 UNFAIR MEANS IN THE ENTRANCE TEST:

7.3.1. Hall Ticket is not transferable. The Hall Ticket shall not be tampered.

- 7.3.2. A person shall not Impersonate a candidate.
- 7.3.3. Candidates should not bring Calculators, Pagers, Cell Phones, Computers, Bluetooth or any other electronic gadget whether it is concerned with the examination or not except the Hall Ticket.
- 7.3.4. Candidate should not possess papers, books or notes or written notes or any type of electronic gadgets on his clothes, body or table or chair, which is relevant to the examination.
- 7.3.5. Candidate should not talk to another candidate or person inside or outside the examination hall without permission even after a warning by the invigilating staff.
- 7.3.6. Candidate should not show his / her answer book to another candidate or if he / she shall not receives, attempts to receive help from any source, including consulting books, notes or papers or any other matter outside the exam hall or has given help or attempted to give help.
- 7.3.7. No candidate will be allowed to leave the examination hall before completion of 2 1/2 hours (two and half hours) after commencement of the examination. Before leaving, the candidates must return to the invigilator the OMR answer sheet.
- 7.3.8. On completion of answering the questions, he / she should seek the permission of the invigilator and leave the hall, only after handing over the OMR answer sheet to the invigilator.

7.4 Violation of any one or all of the above instructions will be considered as malpractice.

- 7.4.1. Any candidate resorting to malpractice in the Entrance Examination will have his / her examination invalidated and will be disqualified from appearing for PG Entrance Examination for the next 3 years.
- 7.4.2. If a person impersonates a candidate, he / she will be disqualified from appearing for any Entrance examination for five years and if he/she is not on university rolls, will not be admitted to any course for five years and the criminal case will be lodged against him/her in the police station, the candidate who is impersonated also will be disqualified for 5 years.
- 7.4.3. Any items such as Calculators, Pagers, Cell Phones, Computers, Bluetooth or any other electronic gadget found with candidate will be seized and will not be returned.
- 7.4.4. Malpractice committee constituted will examine all cases of malpractice reported and will recommend necessary further action.

7.5 HALL TICKETS : The eligible candidate shall download the Hall Ticket through online from the web site <http://www.dntruhs.org> from **10.00 a.m. on 25.02.2014 and 28.02.2014** by entering his/her User id and password as communicated to the candidate through SMS/E-MAIL.

- Ex: 1. User ID : **Application Number**
 2. Password: **DD/MM/YYYY**

- 7.5.1 The Test Centre shall be allotted by the University from among the options given by the candidate in the order of priority in the application form depending upon the availability of accommodation in the particular test center. (refer regulation 7.2)

8. MERIT LISTS:

- 8.1 The committee for evaluation of answer scripts and preparation of merit list will be constituted by the University. The answer scripts will be valued mechanically and a common merit list of the candidates qualified on the basis of marks obtained in the Entrance Test shall be prepared subject to Rule - 8.2.
 The merit lists will be displayed on the Notice Boards of the University.
- 8.2 As per PG Medical Regulations of Medical Council of India, the candidates who secure minimum of 50% marks (for SC/ST/BC Candidates 40% marks) in the Entrance Test are only eligible for admission.
- 8.3 In case of equality of marks in the Entrance Test total percentage of marks in MBBS (excluding PPC and Non-medical subjects of 1st year integrated MBBS course) upto 2 decimal places shall be taken into consideration for fixing the relative merit of the candidates. If the Entrance Test marks and MBBS marks are equal, the date of birth of the candidate shall be taken into consideration and the older candidates shall be given higher place in the merit list.

Note:

1. If the candidate fails to submit the marks from 1st to Final MBBS, the minimum passing marks shall be taken into consideration.
2. **Candidate with Foreign qualification recognized by MCI, the percentage of marks in qualifying examination (MBBS) will be the minimum passing marks i.e., 50%.**
- 8.4 The University will release answer key through website <http://ntruhs.ap.nic.in>. The candidates are permitted to submit objections on the answer key to the following email ID (EMAIL: uhsetss@gmail.com)
- 8.5 The candidates can verify the OMR sheets on date notified by the University through website <http://www.drntruhs.org> and submit report of discrepancies in self evaluation of OMR sheets if any before the late date notified.
- 8.6 To view the image of scanned OMR answer script in the University website: <http://www.drntruhs.org>
 1. Login ID : **Application Number**
 2. Password: **DDMMYYYY**

9. THE PROCEDURE OF SELECTION, THE FEE STRUCTURE, FOR COMPETENT AUTHORITY SEATS IN RESPECT OF DEGREE AND DIPLOMA COURSES OF CLINICAL, PARA-CLINICAL AND PRE-CLINICAL WILL BE NOTIFIED ALONG WITH COUNSELING NOTIFICATION.

10. ADMISSION RULES:

- 10.1 The date of admission of selected candidates will be communicated to them in the letter of selection.
- 10.2 All the candidates including service candidates joining the Post Graduate degree, diploma courses should execute the bond on a stamped paper of Rs. 100/- value as prescribed in Annexure-II to the effect that he / she will complete the prescribed period of training or in default to pay Rs.50,000/- (Rupees fifty thousand only) to the University and shall refund the amount received as stipend upto that date to the Government. In addition to this bond the service candidates should execute the bond on a stamped paper of Rs.100/- value as prescribed in G.O.Ms.No.122, HM & FW (E2) Department, dt.13-04-2006 and as amended in G.O.Ms.No.87, HM & FW (E2) Department, dated 21-03-2007.
- 10.3 The original certificates submitted by the candidates shall not be returned to the candidates till they complete their courses of study, subject to sub-regulation 10.2 above.
- 10.4 **Attendance:** Candidates selected for the various courses should be the whole time students. Service candidates will have to apply for leave to prosecute their studies and are required to produce the leave sanction order from the competent authority not later than three months after joining the course. The candidate is required to put in a minimum of 80% attendance during each calendar year for being eligible to appear for the examination.
In a year all 365 days will be considered as working days and students should get 80% attendance each year separately to get eligibility for appearing for University exams. The remaining days of absence (including maternity leave) will be considered for extension.
- 10.5.1 **Leave:** Each year students will be permitted to avail 30 days leave. No Post Graduate is allowed to go on leave more than 8 days at a stretch. In case the absence of the candidate availing Medical Leave / Maternity Leave / Any other Leave or unauthorized absence is beyond 30 days in a year the study period of the candidate will be extended to the extent of such period. No other leave is permitted.
- 10.5.2 **Maternity Leave:** Women students can avail maternity leave upto 120 days only once in their PG course of study and the study period will be extended to the extent of Maternity leave availed. The candidate shall not be eligible to appear in the University examination till the completion of study period as per MCI Regulations (Duration of course)
- 10.6 **Break of study and re-admission:** If a student absents continuously for a period of 91 days or more and seeks permission to attend the course, his / her application in prescribed format by paying requisite fee in favour of Registrar, Dr NTR University of Health Sciences payable at Vijayawada shall be forwarded to the Registrar, Dr.NTR University of Health Sciences with the recommendation of the Principal. Regulations for readmission after break of study alongwith application format and fee payable is available in the university website. The candidates are advised to refer the regulations before submitting the application and paying the fee. If they

fulfilled the regulatory conditions, they may submit applications through the Principal of the College by paying the fee.

- 10.7 **Private Practice:** No Post Graduate is allowed to do any private practice or consultation and should not accept any part time employment in any state or central or Quasi Government or private organizations during the period of Post Graduate study. The Principal has to take appropriate action after giving opportunity for explanation, if any student violates this rule.
- 10.8 **College Regulations:** Candidates are required to follow the rules and regulations of the college and should also abide by the regulations of the University. Under no circumstances should they have any correspondence with the higher authorities directly without routing through proper channel.
- 10.9 Deputation to in-service candidates selected under service quota shall be restricted to 3 years only i.e., 36 months. The candidates selected to prosecute Post Graduate courses under in-service quota shall be sanctioned deputation for one course only in his service time. The candidate selected under in-service quota shall be permitted to take any course of his / her choice based on merit.
- 10.10.1 As a special measure the S.T. candidates who are eligible to be considered as in-service candidates as per regulations 5.4.2 & 5.4.3 if selected to the PG course either under in-service seats or non-service seats on merit are eligible for deputation for not more than one course in his / her service or life time.
- 10.10.2 In case, if a service candidate is selected under in-service quota for Diploma Course the candidate may be given deputation if the candidate is otherwise eligible for a period of 2 years. If a service candidate already having a PG Diploma either before entry into Govt. Service or after entry into Govt. Service is selected for a PG degree in any speciality, he/she shall be allowed deputation for another period of 12 months only. No candidate shall be allowed deputation for studying 2nd Post Graduate diploma course under service quota. In case, if a service candidate who acquired Post Graduate diploma in particular speciality either before entry into Government Service or after entry into Government Service and if he or she is selected for Post Graduate degree shall be allowed deputation for another period of twelve (12) months as he or she has drawn stipend for two (2) years while doing diploma.
- 10.10.3 In-service candidates shall join the course on or before the closure of the admission after getting relieved from the concerned Head of the Institution. The Heads of the Medical Institutions shall relieve them if they apply for relief enclosing a copy of the selection and allotment order issued by the Chairman, Selection Committee.
- 10.10.4 Any candidate in Government service other than the In-service candidate as defined under regulation 5.4.2, if selected for any Postgraduate course shall not be entitled for any kind of leave including extra-ordinary leave without allowances for prosecuting Post Graduate courses unless the candidate has put in a minimum service specified in regulation 5.4.2.

11. CLOSURE OF ADMISSIONS:

- 11.1 The admissions shall be closed on **31-05-2014**.
- 11.2 Any vacancy as on the date of closure of admissions shall not be filled. They will not be carried forward to the next year as per the directions of Supreme Court of India.

12. COMMENCEMENT OF THE COURSE:

The course shall commence on 02-05-2014. The duration of the Degree course shall be 3 calendar years (36 months) from the date of commencement of the course. The duration of Diploma course shall be 2 calendar years (24 months). The duration shall be uniform for all the candidates irrespective of their individual dates of admission.

13. DURATION OF COURSE:

- 13.1 The duration of P.G. Diploma courses is 2 years and P.G. Degree courses is 3 years, provided that in the case of students having a recognized two year Post Graduate Diploma course in the same subject, the period of training including the period of examination, shall be two years.

13.2 DISSERTATION:

The Post Graduates who are admitted must register the topic of their dissertation with the University within six months of commencement of the course and approval of the University should be obtained.

The dissertation should be submitted within 2 1/2 years of commencement of the Course. In the case of the candidates who are granted exemption of one year of study period of degree course, the dissertation should be submitted within 1 1/2 years of commencement of the course.

If the above schedule is not followed the period of Post Graduation will be extended by six months.

- 13.3 A postgraduate student of a postgraduate degree course in broad specialties shall present one poster presentation, to read one paper at a national / state conference and to present one research paper which should be published / accepted for publication / sent for publication during the period of his / her postgraduate studies so as to make him / her eligible to appear at the postgraduate degree examination.

- 13.4 A candidate registered for MD/MS Degree Examinations shall clear the examinations within 8 (eight) years from the date of joining for the course and the candidates registered for P.G. Diploma courses should clear the examination within 7 (seven) years from the date of joining of the course. If he / she does not pass the examination within the period specified above, he / she shall not be permitted to appear to examinations there after and qualify for the award of MD/MS Degree or P.G. Diploma.

14. MIGRATIONS AND TRANSFER OF CANDIDATES:

Migration / Transfer / Mutual transfer of Post Graduate students from one medical college to another Medical College, from one course to another course and from Degree to Diploma and vice versa is not allowed under any circumstances.

15. POWERS OF PRINCIPALS:

Notwithstanding anything contained in these regulations, the Principals of Medical Colleges in the state may at any time before completion of the post graduate course either on their own or on the application of any person after due and proper enquiry and after giving the person two weeks time from the date of the receipt of the show cause notice to submit written explanation and on personal hearing, order, cancellation of admission to the 1st year postgraduate degree/diploma course if in the documents attached thereto or in the statements made either before the authority incharge of admission or the Principals or in any other manner. Against any such order of the Principal, an appeal shall lie with the Registrar, Dr. NTR University of Health Sciences, A.P. Vijayawada.

- 15.a. All the P.G. medical students both degree and diploma shall render a compulsory Government service by working in the public sector hospitals viz., Community Health Centres, Area Hospitals, District Hospitals, Teaching and Super-speciality Hospitals, as the case may be, as Senior Resident for a period of one year after successful completion of their academic programme associated with the PG courses. They shall be allotted to various hospitals by a Committee constituted for the purpose strictly as per the merit list issued by Dr.NTR University of Health Sciences at the end of the PG courses. An honorarium of Rs.20,000/- for P.G. Diploma candidates and Rs.23,000/- for Degree candidates shall be paid per month. No candidate shall be exempted from the service in Government Hospitals for the stipulated one year term. Each non-service candidate admitted to a P.G. Course shall execute a bond to serve the Government for a period of one year. If they violate the bond condition either by not joining as Senior Resident or not completing the stipulated service period of one year within a maximum period of 18 months

after successful completion of the PG Degree / Diploma course. A penalty amount of Rs.15,00,000/- (Rupees fifteen lakhs only) on the Diploma candidates and Rs.20,00,000/- (Rupees twenty lakhs only) on P.G. Degree candidates shall be levied". (G.O.Ms. No. 40, 41 and 42 of HM & FW (E2) Dept., dated 10-02-2010) as given in the Annexure - III.

16. Any candidate appears for the Entrance Test, he/she is deemed to have read the prospectus and abide all conditions and clauses of the prospectus.

Note : All the dates are tentative and the University reserves the right to change them without assigning any reason or advance notice.

VIJAYAWADA
Dt:17.01.2014

Dr. S. Babu Lal
REGISTRAR

ANTI RAGGING ACT

Ragging is prohibited in the Educational Institutions in the state of AP vide Act No.26 of 1997, dated. 21-8-1997. The Anti raging Act is placed on the Website of the University for information.

[illegible]

ANNEXURE - I
FORM OF CASTE CERTIFICATE

Serial No.

S.C.

S.T.

B.C.

Emblem

District Code:

Mandal Code:

Village Code:

Certificate No.

COMMUNITY, NATIVITY AND DATE OF BIRTH CERTIFICATE

1) This is to certify that Sri/Smt/Kum Son/daughter of
Sri
of Village / Town Mandal District
..... of the State of Andhra Pradesh belongs to
..... Community which is recognised as Scheduled Caste/ Scheduled Tribe /
Backward Class under:

The Constitution (Scheduled Castes) order 1950

The Constitution (Scheduled Tribes) order 1950

G.O.Ms.No.1793, Education, dated 25-9-1970 as amended from time to time (BCs) S.Cs., S.Ts. list
(Modification) Order 1956, S.Cs. and S.Ts (Amendment) Act, 1976:

2) It is certified that Sri/Smt/Kum is a native of Village /
Town Mandal District of Andhra Pradesh

3) It is certified the place of birth of Sri/Smt/Kum is Village /
Town Mandal District of Andhra Pradesh

4) It is certified that the date of birth of Sri/Smt/Kum is Day
..... Month Year (in words) as per the declaration given
by his/her father/mother/guardian and as entered in the school records where he/she studied.

(Seal)

Signature :

Date :

Name in Capital Letters :

Designation:

Explanatory Note:

While mentioning the Community, the Competent Authority must mention sub-caste in case of Scheduled Castes and sub-tribe or sub-group (in case of Scheduled Tribes) as listed out in the S.Cs., and S.Ts., (Amendment) act, 1976.

NOTE: Certifying Officer should follow the orders issued in G.O.Ms.No.58, Social Welfare (J) Dept., dt.12-5-97.

ANNEXURE- II

DISCONTINUANCE CERTIFICATE

This is to certify that P.G. student in course of academic year admitted on has discontinued the course on by paying the bond amount of Rs. 50,000/- through Demand Draft No..... date of bank and the stipend Rs. through Challan No. / D.D.No. and date

College Seal

Date

Signature of the Principal with seal

ANNEXURE - III A

(Non-Judicial Stamped paper for Rs. 100/-)

(FOR ALL CANDIDATES)

I, Dr..... selected for Post Graduate Degree/Diploma for the year 2013-14 do hereby undertake to complete the said course as per the requirements of the University. In the event of my leaving the studies after joining the course, I undertake to pay to the Dr. NTR University of Health Sciences a sum of Rs.50,000/- (Rupees fifty thousand only) and refund the amount received as stipend upto that date to Government.

DATE :	Signature of the Candidate
Witness :	Sureties
1. Signature :	1. Signature :
Name and address in full	Name and address in full

2. Signature :	2. Signature :
Name and address in full	Name and address in full

N.B. : 1. The Bond format shall be typed on the Non Judicial stamped paper.
2. Sureties should be of two permanent Gazetted Officers of Andhra Pradesh Government.

ANNEXURE - III B

(Non-Judicial Stamped paper for Rs. 100/-)

(FOR NON - SERVICE CANDIDATES)

I, Dr..... selected for Post Graduate Degree/Diploma Course for the year 2013-14 do hereby undertake to serve the Government of Andhra Pradesh by working in the Public Sector Hospital as a Senior Resident for a period of one year after succesful completion of the PG Degree / Diploma Course. If I fail to join as senior resident or not completing one year of service with in a maximum period of 18 months, I undertake to pay a sum of Rs.20,00,000/- / 15,00,000/- (Rupees twenty lakhs / Rupees fifteen lakhs only) to Government.

DATE :	Signature of the Candidate
Witness :	Sureties
1. Signature :	1. Signature :
Name and address in full	Name and address in full

2. Signature :	2. Signature :
Name and address in full	Name and address in full

N.B. : 1. The Bond format shall be typed on the Non Judicial stamped paper.
2. Sureties should be of two permanent Gazetted Officers of Andhra Pradesh Government.

ANNEXURE- IV A
SELF DECLARATION BY INSERVICE CANDIDATES

I, Dr. _____

Son/Daughter of _____

is in service and working as _____

under the administrative control of _____

_____ I will put up the following service as on 31-03-2014.

1) Tribal Service - Years : Months Days

2) Rural Service - Years : Months Days

3) Regular Service - Year : Months Days

I do hereby declare that I do not have any Post Graduate Degree or Diploma / I have a post graduate degree/Diploma in (Specify the subject). I satisfy the definition of "In service Candidate" as per rule 3(2) explanation 1&2 of G.O.Ms.No.260 HM & FW (E2) Dept., dt. 10-7-1997 as amended in G.O.Ms.No.279, HM & FW (E2) Dept., dt. 9-7-2001, G.O.Ms.No.154, HM & FW (E2) Dept., dt. 12-05-2003 and G.O.Ms.No.719, HM & FW (E2) Dept., dt.16-12-2003, G.O.Ms.No.122, HM & FW (E2), dt. 13-04-2006, G.O.Ms.No.87, HM & FW (E2) Department, dated 21-03-2007 and G.O.Ms.No.100 L.E.T.&F(IMS)Department,dt.01-11-2008.

My Date of Birth is _____ and I will be having the requisite period of 5 years leftover service after completion of the course to serve the Government. If this declaration is found to be incorrect and false I am liable for action for submitting false declaration in addition to cancellation of admission into the Post Graduate course. I Certify that the above information is true and correct.

Date:

Signature of the Candidate

Name (in capitals):

Mobile Number:

Address:

ANNEXURE - IV B

ELIGIBILITY SERVICE CERTIFICATE TO BE CONSIDERED FOR P.G.MEDICAL SELECTION UNDER SERVICE QUOTA AS PER GOVERNMENT ORDER -- P.G. MEDICAL ENTRANCE TEST 2014-15.

SERVICE ELIGIBILITY CERTIFICATE

This is to certify that Dr. _____
Son/Daughter of _____ is
in service and working as _____ under
the administrative control of _____. He/She is
already having _____ P.G. Degree/Diploma (Specify the speciality-If no information write
Nil). He/She is eligible for selection into any PG Degree or Diploma / PG Degree (Strike off the one
not applicable) under service quota for admission into P.G. Medical Courses for the year 2013-14 as
per orders of Govt.of AP vide G.O.M.s.No.279, HM & FW (E2) Dept., dt. 9-7-2001, G.O.Ms.No.154,
HM & FW (E2) Dept., dt. 12-05-2003 and G.O.Ms.No.719, HM&FW (E2) Dept., dt.16-12-2003,
G.O.Ms.No.122, HM & FW (E2), Dt. 13-04-2006, G.O.Ms.No.87, HM & FW (E2) Department, dated
21-03-2007 and G.O.Ms.No.100 L.E.T.&F(IMS)Department,dt.01-11-2008. His / Her date of birth is
_____ and he / she is having the requisite 5 years period of leftover service after
completion of the course.

SERVICE AS ON 31-03-2014.

- | | | |
|-----------------------------|--------|------|
| 1) Tribal Service - Years : | Months | Days |
| 2) Rural Service - Years : | Months | Days |
| 3) Regular Service - Year : | Months | Days |

(SEAL)

Date:

Signature of

Director of Medical Education/

Health/Insurance Medical Services/

Commissioner, A.P. Vaidya

Vidhana Parishad.

ANNEXURE – IV C

PROVISIONAL INTERNSHIP COMPLETION

To Whomsoever It May Concern

This is to certified that Dr

is a Bonafide Student of this Institute from to

He is likely to complete his/her compulsory Rotatory Internship on

Date:.....

Signature of the Principal

with college seal

CHECK LIST FOR SUBMISSION OF APPLICATION FOR REGISTRATION OF APPLICATION:

- * 1. Enclose SBI e-challan (original) of Rupees 1550/- / 1250/- towards Registration fee or including the verification fee as applicable.
- * 2. Paste Passport size Photograph Attested and get it by attested gazetted officer.
- * 3. Sign in the declaration area.
- * 4. Address and super scribe the cover
- * 5. Enclose the Documents

DOCUMENTS TO BE SUBMITTED ALONG WITH APPLICATION FORM:

1. SBI e-challan in Original (University copy) towards Registration fee of Application.
2. Clear and legibly typed and attested by Gazetted Officer or clearly visible attested Xerox copies of all marks statements from 1st MBBS to Final MBBS.
3. Attested copies of Temporary / Permanent Medical Registration from the respective State Medical Council.
4. Attested copy of the Compulsory Rotating Internship Certificate mentioning date of completion of Internship / certificate issued by the Principal of the respective college stating that the candidate will be completing internship on or before 31.03.2014. In the prescribed proforma vide Annexure – IV C
5. Attested copy of Provisional or Original Degree Certificate
6. Attested copy of conduct and character certificate from the college in which last studied.
7. Attested copy of study certificate of MBBS course.
8. In case of candidate claiming non-local status and for the applicants who have not studied MBBS in the state shall submit the relevant certificate as per regulation 4.8.2 to 4.8.6 whichever is applicable to the applicant (i.e.) **10 years proof of residence certificate issued by MRO or 10 years study certificates or service certificate of father/mother who are working In Government departments and public sector undertaking.**
9. If the candidate passed MBBS from Siddhartha Medical College, Vijayawada, he / she has to submit study certificate from 6th to Intermediate.
10. Social Status certificate (Permanent Caste Certificate) as in the application form proforma Annexure - I
11. Certificate of Service Particulars in case of In-service candidates as in Annexure-IV A.
12. Physically Handicapped Certificate issued by the competent authority as specified in the Regulations.
13. Discontinuance certificate as in Annexure - II issued by the concerned Principal, if he / she is PG Degree / Diploma student.
14. Attested copy of provisional or original certificate of PG Diploma or Degree.

N.B.: 1. ALL THE ORIGINAL CERTIFICATES SHOULD BE PRODUCED AT THE TIME OF COUNSELING.

2. IF THE CANDIDATE FAILS TO ENCLOSE ANY OR ALL MARKS MEMOS, THE MINIMUM PASSING MARKS SHALL BE TAKEN INTO CONSIDERATION.

GUIDELINES GOVERNING ALLOTMENT TO SEATS TO VARIOUS

CATEGORIES AND SERVICE CANDIDATES:

1. Resultant vacancies shall be filled by the candidates belonging to the same category as those who vacated the corresponding seat.
2. If service candidates are not available to fill their quota those seats shall be allotted to the non-service candidates of the respective categories.

ANNEXURE - V
IMPORTANT INSTRUCTIONS TO THE CANDIDATES

1. Hall Ticket issued to you is an important document. Please preserve it carefully until the admissions are closed.
2. Hall Ticket is not transferable. Any tampering of hall ticket will automatically lead to the disqualification of the candidate.
3. Candidate shall arrive at the examination hall atleast half an hour before commencement of the examination. This will enable the candidate to familiarize herself with the response sheet.
4. Candidates will not be allowed to enter examination hall once the examination has commenced.
5. Candidates are directed to carry to the examination hall a good ball point pen (Blue or Black).
6. Even a minute, inadvertent touch or drop of ink on other oval makes the answer invalid. **Think before ink.**
7. Candidates defacing the OMR sheet or erasing the marked oval by eraser / blade / any sharp object are liable for disqualification. **Usage of white ink is prohibited.**
8. Candidates should not bring Calculators, Paggers, Cell Phones, Computers or any other electronic gadget whether it is concerned with the examination or not except the Hall Ticket. Any candidate found in possession of any forbidden material will be sent out of the examination hall.
9. No candidate will be allowed to leave the examination hall before completion of (2 1/2) two and half hours after commencement of the examination. Before leaving, the candidates must return to the invigilator both the question paper booklet and the response sheet.
10. Every candidate appearing for the entrance test shall be provided with a specially designed Optical mark Reader (OMR) response sheet (Answer Sheet) on which the candidate shall have to mark his or her answers and other relevant data. The method of marking the answers is illustrated in this section. Candidates are advised to go through the instructions given for marking the answers and other entries on the Optical mark Reader (OMR) response sheet thoroughly and practice the same at their residence which would make it easy for them to answer in the examination hall.
11. The Optical Mark Reader (OMR) response sheet should be handled carefully by the candidates. They are advised not to fold, wrinkle or tear the response sheet under any circumstances. Further the candidates are advised not to scribble or make any marks on the response sheet. Any violation of these instructions will automatically lead to the disqualification of the candidate.
12. Candidates shall note that they will not be given under any circumstances a second blank Optical Mark Reader (OMR) response sheet. Hence they are advised to be careful while handling their response sheet.
13. Candidate shall read the instruction sheet carefully before starting to answer the questions.
14. The question paper booklet given to the candidate shall consist 200 multiple choice type questions with four responses given to each question out of which only one response is most appropriate for the given question. Candidate shall mark the correct answer in the Optical Mark Reader (OMR) response sheet by shading in Dark the appropriate oval with a good ball point pen (Blue or Black only). They should not use pencil, ink pen or sketch pen under any circumstances.
15. Candidates are required to answer all questions. All questions carry equal marks. There is no negative marking for incorrect answers.

INSTRUCTIONS TO FILL UP OMR RESPONSE SHEET

1. Please do not make any stray marks ELSE WHERE on the Response Sheet OR ELSE the Response Sheet will be invalidated.
2. Write the numbers of the booklet serial number as indicating below

Example with the booklet serial number is 57002 :-

1. Booklet Serial No.				
5	7	0	0	2

SIDE - I
(SECTION - I)

Dr. NTR UNIVERSITY OF HEALTH SCIENCES, A.P.
PG MEDICAL ENTRANCE TEST - 2013 OMR ANSWER SHEET

S.No. :
Hall Ticket No. :
Name :
Father's name :
Date of Birth :
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MAKE SURE THAT OMR ANSWER SHEET
GIVEN TO YOU CONTAINS YOUR
HALL TICKET NO., NAME & PHOTOGRAPH.
READ INSTRUCTIONS GIVEN ON SIDE - II
CAREFULLY BEFORE ANSWERING

1. Booklet Serial No.

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2. Write & Darken the
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(SECTION - II)

ANSWERS

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3. Write & Darken the
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(ANSWERS WILL BE INVALIDATED IF CIRCLES
ARE DARKENED WITH PENCIL OR SKETCH)

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USE BLUE OR BLACK BALL
POINT PEN ONLY

Dr. NTR UNIVERSITY OF HEALTH SCIENCES, A.P.
PG MEDICAL ENTRANCE TEST - 2013 OMR ANSWER SHEET

FILL UP ALL COLUMNS ON THIS PAGE OTHERWISE ANSWER SHEET WILL BE INVALIDATED.
 WRITE WITH BALL POINT PEN ONLY (BLUE OR BLACK)

1. Test Centre Code :

2. Hall Ticket Number :

3. Question Booklet Number :

4. Question Booklet Code :

FACSIMILE OF THE PRINCIPAL

No. of Answers	
Attempted	Not Attempted
I. Testify to the number of answers attempted and not attempted by me as shown above.	
Candidate's Signature	
Signature of Invigilator	

INSTRUCTIONS

- A. Answer by shading in Dark the appropriate Circle.
 All boxes and Circles are to be filled with BALL POINT PEN only (BLUE OR BLACK);
 DO NOT USE PENCIL OR INK PEN OR SKETCH PEN.
- B. Do not scribble or make any stray marks on either side of this sheet.
- C. DO NOT WRINKLE, FOLD, TEAR OR STAPLE this sheet.
- D. Please darken only ONE CIRCLE for each question as shown below.
 Mark should be dark and the circle should be filled completely.

Correct	Wrong	Wrong	Wrong	Wrong
● ○ ○ ○	● ○ ○ ○	⊗ ○ ○ ○	⊗ ○ ○ ○	⊗ ○ ○ ○

- E. Answer will not be valued if the candidate marks more than one response for the same question or answering after erasing the marking.

Information Brochure: Admission to Postgraduate Medical Degree and Diploma courses under the Management Quota for the Academic year 2014-15

Narayana Medical College, Nellore

Rules and Regulations for Post Graduate Programs

Introduction:

The provisions contained in this set of regulations govern the policies and procedures on the admission of students, imparting instructions of courses, conducting examinations and evaluation, and certification of student's performance leading to the Post Graduate degree.

This set of regulations, shall be in addition to NTR University of Health Sciences stipulated regulations with all the amendments thereto, and shall be binding on all students undergoing the Post Graduate programs. In order to guarantee fairness and justice to all the parties concerned, any specific issues or matters of concern shall be addressed separately, by the appropriate authorities, as and when found necessary.

Objectives:

The objectives of the postgraduate programs of Narayana Medical College will be in consonance with those of MCI and NTR University of Health Sciences. In addition, the institute's endeavor shall be

- To provide a deep understanding of the area of specialization,
- To foster innovative ability to solve practical problems,
- To develop capacity to learn continually and interact with multidisciplinary groups.
- To develop the student with a capacity for free and objective enquiry, courage and integrity, and awareness and sensitivity to the needs and aspirations of society.

Postgraduate Programs at Narayana Medical College:

MD

General Medicine, Pediatrics, Dermatology, Psychiatry, Pulmonary Medicine, Anesthesia, Radio-diagnosis, Emergency Medicine, Hospital Administration, Pathology, Microbiology, Forensic Medicine, Pharmacology, Community Medicine, Anatomy, Physiology, Biochemistry.

MS

General Surgery, Ophthalmology, ENT, Obstetrics & Gynecology, Orthopedics.

Diploma

Pediatrics, Radio-Diagnosis, Obstetrics & Gynecology, Orthopedics

Application form and the information brochure will be available on the website www.narayanamedicalcollege.com from 09.00 hrs. on 16th March 2014 to 16.00 hrs. on 22nd March, 2014.

1. The candidates seeking admission to PG courses are required to:-

- 1) Go through Information Brochure carefully and acquaint themselves with all the rules, regulations and requirements for admission to PG degree and diploma courses under the management quota.
- 2) Acquaint themselves with eligibility conditions/criteria prescribed for admission.
- 3) Send application duly filled in the prescribed form, given along with this Information Brochure. Each application form is allotted a serial number. Application submitted on a photocopy of application form will be summarily rejected.
- 4) Candidates should specifically mention the degree/diploma for which he/she is applying under Management Quota.
- 5) A candidate seeking to apply for seat in more than one discipline may do so on separate application forms. A candidate is permitted to apply for a maximum of three courses only.
- 6) Write complete address with Postal Pin Code, Telephone No., Mobile No., Email address if any, in Application Form. The candidate is required to mention in the postal address the district to which he / she belong.
- 7) The candidates applying for admission, if found eligible, will be required to appear before Selection /Counseling Board for interview at their own expenses at Narayana Medical College, Nellore on a date and time fixed by the college.
- 8) Selection of candidates in all the categories shall be subject to production and verification of all the relevant certificates in original.
- 9) No intimation whatsoever about selection will be sent individually and no correspondence in this regard shall be entertained. The result will, however, be available in the offices of the Principal, Narayana Medical College, Nellore, for information and perusal of the candidates. The result will also be available on the website (www.narayanamedicalcollege.com) and Notice Board of the college.
- 10) The Selection Board shall have the power to review the provisional selection in case of any bonafide error or lapse or mistake or fraud, misrepresentation or glaring injustice that occurs or is brought to its notice before completion of the selection process or after the selection / admission process and the selection list shall be amended accordingly. Mere figuring in the selection list will not confer any right to admission on the candidate if he / she is otherwise found ineligible on detection of such error / mistake / fraud / misrepresentation/ impersonation etc.

2. Availability of Seats: Availability of MD/MS/Diploma seats in various disciplines is given in Seat Matrix.

3. Eligibility:

- a. The candidate must possess degree of M.B.B.S. (or its equivalent) of a recognized University for admissions to M.D/MS/PG Diploma Courses.
- b. The candidate should have completed such period of post-examination and pre-degree compulsory housemanship or internship or rotating internship which entitles him to the award of the degree of Bachelor of Medicine and Bachelor of Surgery on or before 31st March of the year of admission.
- c. The candidate should have acquired registration as Medical Practitioner according to the rules in force under the Medical Council of India or AP State Medical Council or any other state council, prior to the registration with this University for the post-graduate degree / diploma courses.
- d. The post-graduates students in Faculty of Medicine will not be permitted to register their names simultaneously for Diploma and Degree course of this University or any other University or any other College.

4. Certificates to be attached

Attested Photostat copies (attestation should be done by Gazetted Officer) of the following certificates should be attached with the filled in application form strictly in the order given below.

1. S.S.C. Certificate / Date of Birth Certificate
2. MBBS / Equivalent Degree Certificate
3. P.G.Diploma Certificate (If applicable)
4. All Statement of Marks of MBBS / Equivalent Degree
5. Consolidated Marks during MBBS / Equivalent (Transcripts)
6. Study certificate of MBBS / Equivalent course
7. Attempt Certificate MBBS / Equivalent Degree
8. Permanent Registration from State Medical council
9. Internship completion certificate should be on or before 31.03.2014
10. Conduct and Character Certificate from the college in which last studied
11. Transfer Certificate from the college in which last studied
12. Migration Certificate (If applicable)
13. Verification fee of Rs. 1,000/- in the form of Demand Draft drawn in favour of " The Registrar, Dr. NTR University of Health Sciences' payable at Vijayawada for candidates qualified from Universities other than Dr. NTR UHS.
14. Verification fee of Rs. 5,000/- in the form of Demand Draft drawn in favour of " The Registrar, Dr. NTR University of Health Sciences' payable at Vijayawada for candidates qualified from Abroad Universities (other than Indian Universities).
15. Passport size Photographs – 12 Nos.
16. Bank Guarantee for the Tuition fee
17. Study Bond to Management
18. Study Bond to Dr. NTR UHS
19. Service Bond to Government

5. How to Submit

Filled in application form, complete in all respects, shall be submitted personally at the office of the Principal, Narayana Medical College, Chinthareddypalem, Nellore – 524 003 from 9.00 A.M. to 4.00 P.M. against receipt (Acknowledgement Card) on or before the last date fixed for receipt of applications.

6. BONDS

Bonds listed hereunder should be submitted in original at the time of Interview.

1. Bank guarantees in the stipulated format from a nationalized bank.
2. Study bond to NTRUHS
3. Study bond to Management
4. Service bond to Government
5. Code of Conduct & Anti-ragging affidavit

7. Selection Criteria for admission – As per G.O. Ms. No. 93, dated 01.07.2013.

1. Candidates for postgraduate courses shall be selected strictly on the basis of their academic merit.
2. For determining the academic merit,
 - a. The individual's cumulative performance at the first, second and third MBBS examinations shall carry 85% of weightage.
 - b. Marks obtained by the candidate in the interview shall carry 15% weightage.

The interview/selection committee shall prepare a final merit list of candidates on the basis of individual's cumulative performance at the first, second and third MBBS examination and marks obtained by the candidate in the interview.

8. Selection Procedure:

1. The College office will scrutinize all applications received and registered on or before the time & date set for submitting the applications and prepare the list of eligible candidates.
2. The candidates whose names appear in the eligible list referred to above shall appear before the Interview/Counselling Board on a date and time fixed by the college. The date and time for interview/counselling will be displayed on the notice board of the college.
3. Candidates called for counselling/interview shall submit all original certificates, Bank guarantee, bonds, college tuition fee (by demand draft payable to the Principal, Narayana Medical College, Nellore) to the college office three hours before the interview time. Only those candidates who have submitted original documents, bonds, bank guarantee and tuition fee will be eligible to appear before the interview/counselling board. Any attempt by the candidate to influence the decision of the interview board either personally or through any agency / third party will make him / her ineligible for admission.
4. The college interview/counselling board will scrutinize the applications and the documents submitted by the candidates and conduct interview to determine the inter se merit of the candidate in the discipline applied for.

5. Final list of candidates selected for admission under management quota will be prepared and displayed on the website and notice board of the college. A final merit list thus prepared will be sent to Dr NTR University of Health Sciences for approval.
6. The college will admit candidates from the merit list to be approved by Dr NTR University of Health Sciences.

9. Fee Structure

- i) Regarding the fee structure, fee fixed by the Government of A.P. from time to time will be implemented.
- (ii) All candidates selected for admission shall pay the stipend amount equivalent to the total stipend payable for the period of the course at the time of admission .

10. General Information:

Period of Training:

- a. The period of training for M.D./M.S. shall be three years.
- b. The period of training for diploma courses shall be two-years.
- c. In the case of students having a recognized two year postgraduate diploma course in the same subject, the period of training for MD/MS shall be two years.

Attendance

- a) Head of the Department shall maintain attendance record of PG students working in his department. He/She will finalize the attendance within three calendar days after the last instructional day of the course in the semester. Attendance for theory and clinics/practical will be maintained separately.
- b) A student whose attendance is less than 80% of the classes conducted in the course is not eligible to appear for the End – Semester Examination for that course.
- c) The details of all students who have less than 80% attendance in a course will be notified by the HOD with intimation to the Principal before the commencement of the end semester examination by respective department.

Leave:

PG Students are entitled to fifteen days casual leave and fifteen days academic leave in an academic year.

Training Program:

1. All candidates joining the postgraduate training program shall work as full time residents during the period of training and will be given full time responsibility, assignments and participation in all facets of the educational process.
2. Curriculum Committee under the Chairmanship of a senior faculty member shall work out the details of the training program in each specialty in consultation with other departmental faculty and also co-ordinate and monitor the implementation of these training programs.

- a) The training programs will be updated as and when required. The written structured training Program shall be strictly followed to enable the examiners to determine the training undergone by the candidates and the Medical Council of India assessors to assess the same at the time of departmental assessment.
 - b) Lectures, seminars, journal club, group discussion, participation in laboratory & experimental work, research studies in the concerned specialty and clinical work shall form the core of PG training program.
3. Post-Graduate students shall maintain a record (log) book of the work carried out by them and the training program undergone during the period of training including details of procedures/surgical operations/practical work/case presentation/journal review etc.
 - a) The record books shall be checked, assessed, certified and signed by the Faculty members imparting the training.
4. All PG students shall attend training in research methodology and basic medical sciences related to the disciplines concerned.
5. The Post-Graduate students shall be required to participate in the teaching and training programs of the undergraduate students and interns.
6. All Post-graduate students will work in casualty department to get training in emergency medical care and emergency procedures in the allied subjects. The period of such training will be minimum one month and the record of events during this period will be maintained in the Log book/work book.
7. Every candidate shall carry out work on an assigned research project under the guidance of a recognized post graduate teacher, the result of which shall be submitted in the form of dissertation / thesis.
8. All PG students not on essential duties will attend every CME/Update/Conference organized by any department under the banner of Narayana Medical College & General Hospital.
9. Guide of the PG student shall render End-Semester progress report on the student in the proforma annexed to these rules. Initiation of the report is the responsibility of the candidate.
10. An End-Semester examination both in theory & practical/clinics will be held at the end of each semester. Performance at this examination will be taken into account for promoting to the next semester.
11. If the progress of a candidate's work including the thesis work is not satisfactory, the Head of the Institution on recommendation of College Council may not grant that particular term and the period of training will be extended.

Extramural Training:

The management of Narayana Medical College on recommendation of curriculum committee may depute PG students for extramural training for a period not exceeding six weeks in any one or more of institution/s of repute with which Narayana Medical College has an academic understanding.

Thesis/Dissertation:

1. The thesis / dissertation is compulsory for all Postgraduate degree students. It should include candidates own work under a supervisor qualified for the purpose and recognized as a Post-Graduate teacher by the University.
2. The subject of the dissertation / thesis along with a synopsis (not more than 300 words) countersigned by the guide, Head of the Department and the Head of the Institution should be submitted to the University within four months of registration along with the eligibility form. If student fails to submit the synopsis within specified time his/her admission may be cancelled.
3. The candidate must ensure that work in similar subject and plan has not been submitted by any other student before.
4. All dissertation / thesis topics will require clearance of institutional ethical and research committee before submission to university.
5. The student shall publish at least one research paper based on his work in reputed National/International Journal before he/she submits his/her dissertation for award of MD/MS Degree. He/she should present at least one poster/oral paper in state/national level conferences to be eligible to appear in the university examination.
6. Dissertation / thesis shall be submitted to the university at least six months before the commencement of final University examination.

Residency:

All PG students will be residents. Staying on the Narayana Medical College campus is mandatory. All Resident doctors should be available on call at short notice.

Discipline:

Discipline, Code of conduct, anti-ragging regulations and MCI Code of medical ethics regulations will be supplied at the time of admission to the college.

Narayana Code of conduct, anti-ragging regulations, MCI Code of medical ethics 2002 and any such regulations applicable to undergraduate medical students will also be applicable to PG students.