

**Information Brochure: Admission to Super Specialty courses under the  
Management Quota for the Academic year 2014-15**

**Narayana Medical College, Nellore**

**Rules and Regulations for Super Specialty Programs**

**Introduction:**

The provisions contained in this set of regulations govern the policies and procedures on the admission of students, imparting instructions of courses, conducting examinations and evaluation, and certification of student's performance leading to the Super Specialty Degree.

This set of regulations, shall be in addition to NTR University of Health Sciences stipulated regulations with all the amendments thereto, and shall be binding on all students undergoing the Super Specialty programs. In order to guarantee fairness and justice to all the parties concerned, any specific issues or matters of concern shall be addressed separately, by the appropriate authorities, as and when found necessary.

**Objectives:**

The objectives of the Super Specialty programs of Narayana Medical College will be in consonance with those of MCI and NTR University of Health Sciences. In addition, the institute's endeavor shall be

- To provide a deep understanding of the area of specialization,
- To foster innovative ability to solve practical problems,
- To develop capacity to learn continually and interact with multidisciplinary groups.
- To develop the student with a capacity for free and objective enquiry, courage and integrity, and awareness and sensitivity to the needs and aspirations of society.

**Super Specialty Programs at Narayana Medical College:**

DM

Cardiology, Neurology, Nephrology, Medical Gastroenterology and Endocrinology.

M.Ch.

Neuro Surgery, Urology and Surgical Gastroenterology

**1. The candidates seeking admission to Super Specialty courses are required to:-**

- 1) Go through Information Brochure carefully and acquaint themselves with all the rules, regulations and requirements for admission to Super Specialty courses under the management quota.
- 2) Acquaint themselves with eligibility conditions/criteria prescribed for admission as per Dr. NTR UHS.

- 3) Send application duly filled in the prescribed form given along with this Information Brochure. Each application form is allotted a serial number. **Xerox copy of application is not accepted.**
- 4) Candidates should specifically mention the discipline for which he/she is applying under Management Quota.
- 5) A candidate seeking to apply for seat in more than one discipline may do so on separate application forms. A candidate is permitted to apply for a maximum of three courses only.
- 6) Write complete address with Postal Pin Code, Telephone No., Mobile No., Email address if any, in Application Form. The candidate is required to mention in the postal address the district to which he / she belong.
- 7) The candidates applying for admission, if found eligible, will be required to appear before the Committee for interview at their own expenses at Narayana Medical College, Nellore on a date and time fixed by the college.
- 8) Selection of candidates in all the categories shall be subject to production and verification of all the relevant certificates in original.
- 9) No intimation whatsoever about selection will be sent individually and no correspondence in this regard shall be entertained. The result will, however, be available in the office of the Principal, Narayana Medical College, Nellore, for information and perusal of the candidates. The result will also be available on the website ([www.narayanamedicalcollege.com](http://www.narayanamedicalcollege.com)) and Notice Board of the college.
- 10) The Selection Committee shall have the power to review the provisional selection in case of any bonafide error or lapse or mistake or fraud, misrepresentation or glaring injustice that occurs or is brought to its notice before completion of the selection process or after the selection / admission process and the selection list shall be amended accordingly. Mere figuring in the selection list will not confer any right to admission on the candidate if he / she is otherwise found ineligible on detection of such error / mistake / fraud / misrepresentation/ impersonation etc.

**2. Availability of Seats:** Availability of DM/M.Ch. seats in various disciplines is given in annexure I

Seat Matrix as per Dr NTR University of Health Sciences, Vijayawada

**3. Eligibility:**

- a. The candidate must possess degree of MD/MS/DNB (or its equivalent) of a recognized University for admissions to Super Specialty Courses.
- b. In case of PG Degree passed out candidates from Dr. NTR UHS in the year 2014 are not eligible for applying Super Specialty courses for the year 2014-15 as they have to serve in the Govt. of A.P. rural service for a period of one year after passing PG Degree course.

- c. The candidate should have acquired registration as Medical Practitioner according to the rules in force under the Medical Council of India or AP State Medical Council or any other state council, prior to the registration with this University for the Super Specialty courses.
- d. The Super Specialty students will not be permitted to register their names simultaneously for any other course including Diploma and Degree course of Dr. NTR University of Health Sciences or any other University or any other College.

#### **4. Certificates to be attached**

Attested Photostat copies (attestation should be done by Gazetted Officer) of the following certificates should be attached with the filled in application form strictly in the order given below.

1. S.S.C. Certificate / Date of Birth Certificate
2. MBBS / Equivalent Degree Certificate
3. PG Degree / Equivalent Degree Certificate
4. Statement of Marks of PG Degree/ Equivalent Degree
5. Study certificate of PG Degree / Equivalent course
6. UG & PG Permanent Registration from State Medical council/MCI
7. Internship completion certificate of UG Degree
8. Conduct , Character and Study Certificate from the college in which last studied
9. Transfer Certificate from the college in which last studied
10. Migration Certificate (If applicable)
11. Verification fee of Rs. 1,000/- in the form of Demand Draft drawn in favour of “ The Registrar, Dr. NTR University of Health Sciences’ payable at Vijayawada for candidates qualified from Universities other than Dr. NTR UHS.
12. Verification fee of Rs. 5,000/- in the form of Demand Draft drawn in favour of “ The Registrar, Dr. NTR University of Health Sciences’ payable at Vijayawada for candidates qualified from Abroad Universities (other than Indian Universities).
13. Passport size Photographs – 12 Nos.
14. Bank Guarantee for the Tuition fee
15. Study Bond to Management
16. Study Bond to Dr. NTR UHS
17. Service Bond to Government

#### **5. How to Submit**

Filled in application form, complete in all respects, shall be submitted at the college before 4.00 P.M. on 18<sup>th</sup> July, 2013 and obtain receipt.

## 6. **BONDS**

Bonds listed hereunder should be submitted in original at the time of Interview.

1. Bank guarantees in the stipulated format from a nationalized bank.
2. Study bond to NTRUHS
3. Study bond to Management
4. Service bond to Government
5. Code of Conduct & Anti-ragging affidavit

## 7. **Selection Procedure**

The selection procedure will be as per G.O. Ms. No. 93, dated 1<sup>st</sup> July, 2013 and as per guidelines of Dr. NTR University of Health Sciences, Vijayawada.

## 8. **Fee Structure / Stipend**

i) Regarding the fee structure, the recommendations of the AFRC will be implemented as per the GO Ms Nos. 92 of 1<sup>st</sup> July 2013.

(ii) All candidates selected for admission shall pay the stipend amount equivalent to the total stipend payable for the period of the course at the time of admission from the candidate admitted.

## 9. **General Information:**

### **Period of Training:**

(i) The period of training shall be of 3 years duration in the department concerned. A Candidate admitted into D.M/M.Ch Course shall pass the examination within 3 years from the date completion of course. If he / she fails to pass the examination within the period specified above, he/she shall not be permitted to appear for the examination thereafter and qualify for the award of DM/M.Ch Degree.

(ii) It is mandatory for the candidates admitted in Super Specialty courses to  
(a) submit dissertation

OR

(b) publish two papers in pre reviewed journals as 1st Author.

NOTE: (a) or (b) to be selected within 1st six months after admission into the course. Log book is compulsory

**Break of study and re-admission:** If a student absents continuously for a period of 91 days or more and seeks permission to attend the course, his / her application in prescribed format by paying requisite fee in favour of Registrar, Dr NTR University of Health Sciences payable at Vijayawada shall be forwarded to the Registrar, Dr.NTR University of Health Sciences with the recommendation of the Principal. Regulations for readmission after break of study alongwith application format and fee payable is available in the university website. The candidates are advised to refer the regulations before submitting the application and paying the fee. If they fulfilled the regulatory conditions, they may submit applications through the Principal of the College by paying the fee.

## **Attendance**

- a) Head of the Department shall maintain attendance record of Super Specialty students working in his department. He/She will finalize the attendance within three calendar days after the last instructional day of the course in the semester. Attendance for theory and clinics/practical will be maintained separately.
- b) A student whose attendance is less than 80% of the classes conducted in the course is not eligible to appear for the End – Semester Examination for that course.
- c) The details of all students who have less than 80% attendance in a course will be notified by the HOD with intimation to the Principal before the commencement of the end semester examination by respective department.

## **Leave:**

Super Specialty Students are entitled to fifteen days casual leave and fifteen days academic leave in an academic year.

## **Training Program:**

1. All the candidates joining Super Specialty training program shall work as full time residents during the period of training and will be given full time responsibility, assignments and participation in all facets of the educational process.
2. Curriculum Committee under the Chairmanship of a senior faculty member shall work out the details of the training program in each specialty in consultation with other departmental faculty and also co-ordinate and monitor the implementation of these training programs.
  - a) The training programs will be updated as and when required. The written structured training Program shall be strictly followed to enable the examiners to determine the training undergone by the candidates and the Medical Council of India assessors to assess the same at the time of departmental assessment.
  - b) Lectures, seminars, journal club, group discussion, participation in laboratory & experimental work, research studies in the concerned specialty and clinical work shall form the core of Super Specialty training program.
3. Super Specialty students shall maintain a record (log) book of the work carried out by them and the training program undergone during the period of training including details of procedures/surgical operations/practical work/case presentation/journal review etc.
  - a) The record books shall be checked, assessed, certified and signed by the Faculty members imparting the training.
4. All Super Specialty students shall attend training in research methodology and basic medical sciences related to the disciplines concerned.

5. Every candidate shall carry out work on an assigned research project under the guidance of a recognized post graduate teacher, the result of which shall be submitted in the form of dissertation / thesis.
6. All Super Specialty students not on essential duties will attend every CME/Update/Conference organized by any department under the banner of Narayana Medical College & General Hospital.
7. An End-Semester examination both in theory & practical/clinics will be held at the end of each semester. Performance at this examination will be taken into account for promoting to the next semester.
8. If the progress of a candidate's work including the thesis work is not satisfactory, the Head of the Institution on recommendation of College Council may not grant that particular term and the period of training will be extended.

**Extramural Training:**

The management of Narayana Medical College on recommendation of curriculum committee may depute Super Specialty students for extramural training for a period of not exceeding six weeks in any one or more of institution/s of repute with which Narayana Medical College has an academic understanding.

**Thesis/Dissertation:**

1. The thesis / dissertation is compulsory for Super Specialty degree students. It should include candidates own work under a supervisor qualified for the purpose and recognized as a Post- Graduate teacher by the University.
2. The subject of the dissertation / thesis along with a synopsis (not more than 300 words) countersigned by the guide, Head of the Department and the Head of the Institution should be submitted to the University within six months of registration along with the eligibility form. If student fails to submit the synopsis within specified time his/her admission may be cancelled.
3. The candidate must ensure that work in similar subject and plan has not been submitted by any other student before.
4. All dissertation / thesis topics will require clearance of institutional ethical and research committee before submission to university.
5. The student shall publish at least one research paper based on his work in reputed National/International Journal before he/she submits his/her dissertation for award of Super Specialty Degree. He/she should present at least one poster/oral paper in state/national level conferences to be eligible to appear in the university examination.
6. Dissertation / thesis shall be submitted to the university at least six months before the commencement of final University examination.

**Residency:**

All Super Specialty students will be residents. Staying on the Narayana Medical College campus is mandatory. All Resident doctors should be available on call at short notice.

**Discipline:**

Discipline, Code of conduct, anti-ragging regulations and MCI Code of medical ethics regulations will be supplied at the time of admission to the college.

Narayana Code of conduct, anti-ragging regulations, MCI Code of medical ethics 2002 and any such regulations applicable to undergraduate medical students will also be applicable to Super Specialty students.